

Request For Proposal (RFP)

Supply Of Personal Protective Equipment To Women Shea Cooperatives

About this RFP

The purpose of this Request for Proposal (RFP) is to invite suppliers to furnish proposals for the supply of a selected range of Personal Protective Equipment (PPE) to the Global Shea Alliance (GSA) in accordance with all applicable terms and conditions and the requirements defined in this RFP. The supplied PPE are for use in the 5 Northern regions of Ghana under the Shea Business Empowerment Program (SBEP) being implemented in partnership with the Mastercard Foundation under its Young Africa Works Initiative.

About the Global Shea Alliance

The Global Shea Alliance (GSA) is a non-profit industry association established in 2011. The alliance has 663 members from 38 countries including women's groups, brands and retailers, suppliers, and NGOs. Through public private partnerships, GSA promotes industry sustainability, quality practices and standards, and demand for shea in food and cosmetic products. The Alliance promotes industry sustainability, quality practices and standards, and demand for shea in food and cosmetics. The GSA's mission is to design, develop, and deliver strategies that drive a competitive and sustainable shea industry worldwide, improving the livelihoods of rural African women and their communities.

Objective of the RFP

The Global Shea Alliance (GSA) invites suppliers to furnish competitive price, and lead time proposals among others for the selected range of PPE items. The successful supplier from this RFP process will be given the awards to supply the PPE's.

Please find below the minimum specifications and supplementary information required.

SN	Product Description	Quantity
01	Safety Wellington Boots: rubber or PVC, reusable pair, size 39 – 41 <ul style="list-style-type: none"> PVC and nitrile rubber boot General industrial quality Steel toecap to EN20345 (200 Joules) Steel Midsole for underfoot protection Anti-slip Sole 	9,250 pairs
02	Knit Nylon Nitrile-Coated Work Gloves <ul style="list-style-type: none"> Impact- and cut-resistant to keep hands safe from smash and pinch. Abrasion-resistant: sandy-nitrile-coated palm and improved grip for wet, or dry applications. Flexible comfort: breathable, seamless, soft knit material for long-lasting strength and performance 	33,000 pairs
03	Medium Standard Workplace First Aid Kit <ul style="list-style-type: none"> CE certified and BS compliant, kit must be contained in a sturdy, durable case with a hinged lid that provides easy access to the first aid essentials inside. A grab handle for easy carriage and must be marked 'First Aid' for easy identification. <p>The kit must contain:</p> <ul style="list-style-type: none"> Disposable Heat Retaining Foil Blankets, Adult Microporous Tape Sterile Moist Cleansing Wipes Non-Sterile Disposable Triangular Bandages Scissors 	110 pcs

	<ul style="list-style-type: none"> • Nitrile Powder-Free Gloves, Large (Pairs) • Dressings 10cm X 10cm. • Large and Medium and Finger HSE Sterile Dressings • Conforming Bandages • Wash proof Plasters, Assorted Sizes • First Aid in an Emergency Booklet 	
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Supplementary Information

GSA will consider Quality, Cost, Delivery, Customer Service, and Innovation in determining awards to suppliers. GSA's Quality Assurance (QA) unit will conduct a product qualification exercise for each PPE item based on the minimum specifications provided before it can be approved and supplied.

Evaluation Criteria

- Quotations will be evaluated based on conformity to the Request For Proposal (RFP)
- Quotations must include technical datasheet or catalogue of the type of PPE and any other supporting documents.

Applicants must review the table below as the evaluation committee will neither make assumptions nor draw inferences regarding missing or incomplete information. The submission of incomplete information could result in the rejection of the proposal.

Proposal Requirement
<ul style="list-style-type: none"> • Company profile with registered address • Functional email address and telephone number • Point of contact for the applicant

Submission of Request for Proposal

Suppliers should submit their proposals via email to the GSA Secretariat and addressed to Michael Sakyi, Procurement at msakyi@globalshea.com not later than 5pm, 20th March, 2023.